# ZER () WASTE EVENTS GUIDE

With every event that you host, you have the opportunity to help College of Charleston

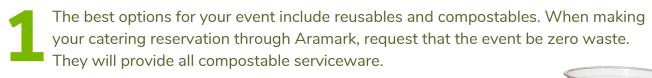
reach its goal of becoming zero waste by 2025 meaning that

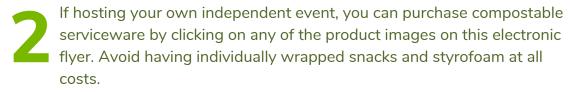
90% of all waste generated will be diverted from the landfill.

Follow the steps in this guide to ensure the success of your zero waste event!



## **BEFORE**











# **DURING**

Make sure all other waste receptacles are removed from the event space to avoid confusion and that there is a volunteer available to stand at each station.





- Set up the x-frames next to each other near the buffet or serving area. Hang up the appropriate signage on each frame and place the information signs where food is served.
- Verbally announce that the event is zero waste and ensure that your volunteers help attendees properly dispose of their serviceware.



#### **COMPOST**

- food waste & plants
- BPI certified products - soiled cardboard
- pizza boxes



### **RECYCLING**

- glass bottles
- plastic bottles
- aluminum cans
- food free rigid plastics



### **LANDFILL**

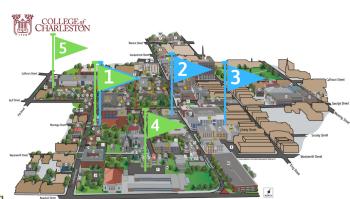
- plastic corks
- outside waste
- plastic wraps
- food contaminated plastics

## **AFTER**

Break down the x-frames and tie the bags of waste. Dispose of them at the proper sites and return all borrowed materials to 14 Green Way

Compost bins are located behind Stern on the loading dock off Coming St (1), the Catering Kitchen on St. Phillips (2), and in the alley behind Liberty Fresh Food (3)

Recycling bins are located at the Catering Kitchen on St. Phillips (2), behind the fraternity houses on Wentworth (4), and on the library loading dock (5)





zerowaste.cofc.edu